

Scottish Borders Council

Teviot & Liddesdale Council Community Fund Pot B Assessment Panel

Minutes of meeting of the Teviot & Liddesdale Council Community Fund Pot B Assessment Panel held via Teams on 25th November 2021 at 5pm.

Present: Marion Short, Jacqueline McNeil, Craig McAdam, Rebecca Woods, Keith Brough, Andrew Warburton, Dale Ploughman, Duncan Taylor, William Fletcher (joined the meeting for a short period of time)

SBC: Gillian Jardine, Scott McKail

1. Welcome by Gillian Jardine followed by Introductions
2. Election of Chair

Gillian explained the role/responsibilities- Marion volunteered for the role of Chair. This was supported and agreed by the other panellists. Marion agreed to Chair the remainder of the meeting.

3. Assessment of applications
 - a. Marion raised the issue of assessing applications without access to the full detail of financial information supplied by the applicant. Gillian reassured the Panel that they can access all supporting documents provided by the applicant and it was the Panel's decision at a previous meeting to only review the actual application. Marion felt it was necessary, based on previous experience with grant funding applications, to have access to the financial documents in order to make an informed recommendation. Furthermore she related to assessment the previous evening of Hawick Pot A applications, whereby the third question of the scoring matrix seemed ambiguous having not seen the financial documents themselves. Therefore under the circumstances it was agreed that the Panel would have to score all applications equally for financial needs of the project. However, it was noted that SBC can provide all documents for future assessments if the Panel request this.
 - b. An application from Survivors Unite requesting £5,000 was received for admin salary costs

DECISION NOTED that:

It was agreed to recommend that Teviot & Liddesdale Area Partnership award a grant of £5000. It was also recommended that Survivors Unite approach the other locality Community Funds due to this being a Borders wide service. It had been noted from their application that Tweeddale and Eildon were to be approached but there was no mention of Berwickshire and Cheviot and considered that irrespective of the number of individual service users/clients, the facility was available throughout all five areas within Scottish Borders

- c. An application from Wilton Park Tennis club requesting £4,000 was received for the Summer of Tennis, providing taster sessions for community groups of varying ages and disabilities

DECISION NOTED that:

It was agreed to recommend that Teviot & Liddesdale Area Partnership award a grant of £4000 but the Panel requested clarification relative to their full funding package for this project ahead of the Area Partnership meeting.

- d. An application from Escape Youth Services requesting £4,990.36 was received for the Games Hall Upgrade.

DECISION NOTED that:

It was agreed to recommend that Teviot & Liddesdale Area Partnership award a grant of £4990.36 but another quote for the hall works was requested, albeit noted more so in respect of the first element of the work involved, whereas it was accepted that it might be more difficult to secure another quote for the second element as this was far more specialised equipment

- e. An application from Hawick Reivers Festival requesting £5,000 was received for the Hawick Reivers Festival.

DECISION NOTED that:

It was agreed to recommend that Teviot & Liddesdale Area Partnership award a grant of £5000. It was noted that Hawick Reivers Festival had enquired with Scottish Borders Council as to whether they could apply for a festival grant in future and it was also noted that in previous years HRF had applied to Hawick Common Good for funding but there was no indication of any such further mention in this application

- f. An application from Hawick RFC (Development) requesting £4,200 was received for many aspects including coaching, equipment, venue hire, disclosure checks, kit and the provision of a mascot

DECISION NOTED that:

It was agreed to recommend that Teviot & Liddesdale Area Partnership award a grant of £4,200. However, there was a condition attached relevant to the cost of the provision of the Mascot and if the cost is confirmed at a higher price than detailed in the application, Hawick RFC will need to secure funding from a different source. Noted also that the Equalities statement was still to be received.

Chair concluded the meeting and thanked the members for their participation with reflections on the learning the Panel had undertaken in assessing the applications and the progress and appreciation that has been made with giving members of the community the opportunity to assess Community Fund applications and be actively involved in all of this aspect. There was a unanimous view from the Panel that the meeting has been a positive experience and all the procedures worthwhile.

Chair also registered thanks to particularly Gillian and Scott for their own participation and assistance with clarification required.

Overall funding position for Pot B

Pot B	
Budget	£23,899.60
Grants Awarded	£-
Actual Budget Remaining	£23,899.60
Active	£0
Applied	£23,190.00
Potential Budget Remaining	£709.60